

COMMISSIONERS COURT  
Aransas County, Texas

C.H. "Burt" Mills Jr, County Judge

Jack Chaney  
Commissioner, Pct 1-1A

Bubba Casterline  
Commissioner, Pct 2



Charles Smith  
Commissioner, Pct 3

Wendy Laubach  
Commissioner, Pct 4

**AGENDA**

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Notice is hereby given that a meeting of the above named Commissioners Court V.T.C.A Government Code, Section 551.001(4), will be held on the **26th day of MAY 2020 at 9:00 A.M. IN THE COMMISSIONERS COURTROOM IN THE ARANSAS COUNTY COURTHOUSE, 2840 HWY. 35 N., ROCKPORT, TEXAS.** Persons with disabilities who plan to attend this meeting and who may need assistance should contact the County Judge's office at 361-790-0100 two working days prior to the meeting so that appropriate arrangements can be made. **To watch the meeting, visit:** here <https://www.youtube.com/channel/UCTxprR-CFvaZfapOVcLeDWQ/live>. The following subjects will be discussed:

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- I. CALL TO ORDER & PLEDGES**
- II. INVOCATION**
- III. DECLARE QUORUM**
- IV. CITIZENS TO BE HEARD**

*At this time, comments will be taken from the audience on any subject matter that is not on the Agenda. To address the Commissioners, please sign the Public Participation Form located on the website at <https://actxgov.seamlessdocs.com/w/ccpublicparticipation> and submit it to the County Clerk before the meeting begins. Citizens who wish to speak on a matter included in this Agenda will be invited to speak when that particular matter is being deliberated by the Commissioners Court. Each member of the public who appears before the Commissioners Court shall be limited to a maximum of five (5) minutes to make his/her remarks. Please note, in accordance with the Open Meetings Act, Commissioners may not discuss or take action on any item which has not been posted on the Agenda.*

**V. PRESENTATIONS**

*Presentations are limited to fifteen (15) minutes unless other arrangements have been made with the Court.*

**VI. ITEMS FOR DELIBERATION AND/OR ACTION**

- **CONSENT AGENDA**

*All Consent Agenda items listed are considered to be routine by the Commissioners Court and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or the County Judge so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

1. Discuss, and approve or disapprove the **Minutes** from the May 11, 2020 Regular Meeting - Valerie Amason/Judge Mills
2. Discuss, and approve or disapprove **allowing Aransas County Elections Administrator to accept a donation of eighteen (18) locally sewn face masks from Aransas County PPE Sewing Relief Group.** to be given to election day and early voting clerks for their personal use during upcoming elections to help combat the spread of COVID19 – Michele Carew/Judge Mills

3. Discuss, and approve or disapprove an **Official Public Bond Rider Expiration date change** on Policy for the Aransas County JP 2 Judge Diana Rinche McGinnis – Judge McGinnis/Judge Mills
4. Discuss, and approve or disapprove the **payment of \$200.00 from the County District Attorney Forfeiture Fund to Jesse Pilgrim through a reimbursement to Kristen Barnebey** for COVID accommodations including masks for jurors - Kristen Barnebey/Judge Mills

• **COUNTY REPORTS**

5. Discuss, and approve or disapprove **1<sup>ST</sup> Quarter 2020 Report** for the Rockport Cultural Arts District – Jennifer Day/Judge Mills

• **COUNTY ROADS**

6. Discuss, and approve or disapprove **authorizing Road & Bridge to advertise a Request for Proposal (RFP)** for the purchase of a Front End Loader – David Reid/Judge Mills
7. Discuss, and approve or disapprove **authorizing Road & Bridge to advertise a Request for Proposal (RFP)** for the purchase of a Street Sweeper – David Reid/Judge Mills
8. Discuss, and approve or disapprove, or approve with conditions the **Concept Plan for Sangam Estates subdivision development south of Rattlesnake Point Road and west of South Salt Lake Road** – Kat Comeaux/David Reid/Judge Mills
9. Discuss, and approve or disapprove, or approve with conditions the **proposed replat of 2351 Market Street and 2301-F1 Market Street lots** – Kat Comeaux/David Reid/Judge Mills
10. Discuss, and approve or disapprove **awarding bid for grant administration services for Aransas County for the 2020 Texas County Transportation Infrastructure Funds (CTIF)** administered by the Texas Department of Transportation (TxDOT) – Kat Comeaux/David Reid/Judge Mills

• **CONTRACTS, AGREEMENTS, GRANT & LEASES**

11. Discuss, and approve or disapprove **Resolution #R-14-2020, a Resolution of Aransas County, TX, authorizing the award of professional environmental services contract** for the Community Development Block Grant-Disaster Recovery Project (CDBG-DR) through the General Land Office (GLO) for Hurricane Harvey Recovery, to Wild Associates in the amount of \$7,250, for the Micro-hospital component, Phase I & II environmental site assessment - Jacky Cockerham/Judge Mills
12. Discuss, and approve or disapprove **Resolution #R-15-2020, a Resolution authorizing the hiring of Construction Management Agent (CMA)** for Downtown Anchor Project – William Whitson/Judge Mills
13. Discuss, and approve or disapprove **authorizing County Judge to sign contract with Broaddus & Associates, Inc.,** for professional Construction Management Agent (CMA) services, for supporting the implementation of the Downtown Anchor project. Contract Not To Exceed \$704,000 – William Whitson/Kristen Barnebey/Judge Mills

14. Discuss, and approve or disapprove **Resolution #R-16-2020, a Resolution to accept Help America Vote Act (HAVA)** emergency funds to prevent, prepare for, and respond to the coronavirus for the 2020 federal election cycle – Michele Carew/Judge Mills
15. Discuss, and approve or disapprove **authorizing County Judge to eSign the 2020 Help America Vote Act (HAVA) CARES Act Sub-Grant to Texas Counties,** authorized by U.S. Congress under the *Coronavirus Aid, Relief, and Economic Security Act (CARES) Act*, which will provide \$26,136.62 of support to Aransas County Elections, for the 2020 Federal election cycle (20% County match) – Michele Carew/Judge Mills
16. Discuss, and approve or disapprove **authorizing County Judge to sign contract with DataBank** for the conversion of voter registration files to digital format for the preservation of county documents, to be funded by (State-matched and authorized) unspent state cybersecurity grant funds from the Texas 2018 Help America Vote Act (HAVA) Sub-Grant to Texas Counties – Michele Carew/Judge Mills
17. Discuss, and approve or disapprove **authorizing County Judge to sign contract with Vista Solutions** for professional services-including license subscription and support to DataBank-needed to complete the conversion of voter registration files to digital format, to be funded by (State-matched and authorized) unspent state cybersecurity grant funds from the Texas 2018 Help America Vote Act (HAVA) Sub-Grant to Texas Counties – Michele Carew/Judge Mills
18. Discuss, and approve or disapprove **authorizing County Judge to sign the contract with Grant Connection** providing grant administration services for the Bay Shore Drive Restore Act project – John Strothman/Judge Mills
19. Discuss, and approve or disapprove **authorizing County Judge to sign contract with Mott MacDonald** for preliminary engineering and United States Corps of Engineers (USACE) permit for Shoreline Resiliency Project-Fulton Beach Road extended North from Mesquite Street to the Kon-Tiki Condos. Funding through Coastal Management Program (CMP) Grant – John Strothman/Judge Mills
20. Discuss, approve or disapprove **authorizing County Judge to sign contract with Mott MacDonald** for final engineering on Bay Shore Drive Shoreline Resiliency Project. Funding will be through the Restore Act Bucket 1 through Texas Commission on Environmental Quality (TCEQ) – John Strothman/Judge Mills
21. Discuss, approve or disapprove **authorizing County Judge to sign a Lease Agreement with Stewart Legacy Group, LLC,** a long-term land lease on airport property, for land upon which exists a box hangar it is purchasing from current land lease tenants, Donald D. and Jeanette K. Rae – Mike Geer/Judge Mills
22. Discuss, and approve or disapprove **authorizing County Judge to sign a Lease Termination Letter for Donald D. and Jeanette K. Rae,** on their existing land lease of airport property, contingent upon full execution of a long-term Lease Agreement covering the same land with Stewart Legacy Group, LLC – Mike Geer/Judge Mills

• **PLANNING & BUDGET OFFICE**

23. Discuss, and approve or disapprove the **April 2020 Treasurer's Report** - Alma Cartwright/Judge Mills
24. Discuss, and approve or disapprove **Resolution #R-11-2020, a Resolution approving Aransas County's Investment Policy** (yearly review) – Alma Cartwright/Judge Mills
25. Discuss, and approve or disapprove **Resolution #R-12-2020, a Resolution appointing Alma Cartwright, County Treasurer, as Investment Officer** to invest Aransas County's funds in accordance with the foregoing Investment Policy – Alma Cartwright/Judge Mills
26. Discuss, and approve or disapprove **Resolution #R-13-2020, a Resolution acknowledging the Broker/Dealers List as being authorized to provide services as required to Aransas County** – Alma Cartwright/Judge Mills
27. Discuss, and approve or disapprove **County Judge to sign request for Capital Credits from the State for the Unclaimed Property Capital for Counties** and to allocate any such funds received, to the Literacy Programs offered at the Aransas County Public Library per *Local Government Code 381.004* – Alma Cartwright/Judge Mills
28. Discuss, and approve or disapprove authorizing the **Aransas County Treasurer to sign a Promissory Note, Disbursement Request and Authorization, and Notice of Final Agreement between Aransas County and Prosperity Bank** for the automatic extension of the expiration date for one year on the Irrevocable Standby Letter of Credit #1973 from Prosperity Bank to Texas Commission on Environmental Quality (TCEQ), said extension going through June 01, 2021. The letter of credit covers financial assurance of the Aransas County Transfer Station in the amount of \$10,200 – Alma Cartwright/Judge Mills
29. Discuss, and approve or disapprove the **Extension of Rental Support to South Texas Family Planning & Health Corporation in the amount of \$990.00 per month**, for the period of July 1, 2020 – June 30, 2021, to be paid out of the Health Care Sales Tax (HCST) Fund. The amount is already figured in the Health Care Sales Tax (HCST) Fund Budget - Alma Cartwright/Judge Mills
30. Discuss, and approve or disapprove **creating a Public Information Officer position** under the County Judge at a Group/Step 12-4 to continue the county's public communication and promote understanding of Aransas County programs, services and activities. Position has been under Workforce grants but will now be funded by Grant Administrative Fees and FEMA reimbursements – Linda Doane/Judge Mills
31. Discuss, and approve or disapprove **authorizing County Judge to enter into and sign the Renewal Agreement with the Texas Association of Counties (TAC)** for Employee Health Insurance for the 2020-2021 Plan Year – Linda Doane/Judge Mills
32. Discuss, and approve or disapprove **authorizing County Judge to sign Healthy County Specific Incentive Program (CSI)**. Options are: 1)We would like to implement a CSI in 2020-2021. 2)We are interested in learning more about a CSI. 3)We are not interested in learning more at this time. –Linda Doane/Judge Mills

33. Discuss, and approve or disapprove Budget Line Item Transfers and Amendments – Jacky Cockerham/Judge Mills

34. Discuss, and approve or disapprove Accounts Payable and Payroll/Payroll Liabilities – Jacky Cockerham/Alma Cartwright/Judge Mills

**VII. REPORTS FROM COMMISSIONERS, ELECTED OFFICIALS & DEPARTMENT HEADS--NO ACTION WILL BE TAKEN**

*“At this time, County Commissioners will report/update on all committee assignments which may include the following: Aransas Pathways Steering Committee; County Storm Water Advisory Committee; Coastal Bend Council of Governments; Coastal Bend Bays & Estuaries; Coastal Resiliency Committee; Disaster Recovery Officials; Economic Development; Live Oak Tree Committee; Navigation District; Personnel Committee; Rural Rail District; and Rockport Community Park/Swimming Pool Committee. Elected Officials & Department Heads reports include but are not limited to the following: Airport Advisory Board Updates; County Auditor—**Read Fee Reports of County & Precinct Offices.**”*

**VIII. REPORTS ABOUT ITEMS OF COMMUNITY INTEREST--NO ACTION WILL BE TAKEN**

*“At this time, Commissioners Court will hear reports/updates from Commissioners or County Staff about items of community interest including (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedules; (3) an honorary or salutary recognition of a public official, public employee, or other citizen; (4) a reminder about an upcoming event organized or sponsored by the Court; (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the Commissioners Court that was attended or is scheduled to be attended by a Commissioner or an official or employee of the County; and (6) announcements involving an imminent threat to the public health and safety of people in the County that has arisen after the posting of the agenda.”*

**IX. CLOSED SESSION**

*“Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene a closed session. The specific section or sections of Government Code, Chapter 551 that provides statutory authority may be announced.”*

- a. COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.071 TO DISCUSS POTENTIAL LITIGATION; RECEIVE ATTORNEY’S ADVICE ON LEGAL MATERS THAT ARE NOT RELATED TO LITIGATION; AND OTHER MATTERS PROTECTED BY THE ATTORNEY-CLIENT PRIVILEGE.*
- b. COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.072 TO DISCUSS REAL ESTATE NEGOTIATIONS INCLUDING PATHWAYS PROJECTS, STORM WATER MANAGEMENT, COUNTY LAND AND COUNTY LEASES.*
- c. COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.07A TO DISCUSS PERSONNEL MATTERS AND OTHER ISSUES.*
- d. COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.0725 TO DISCUSS A CONTRACT BEING NEGOTIATED AND THE TERMS THEREOF.*
- e. COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.087 TO DISCUSS AN ECONOMIC DEVELOPMENT MATTER.*
- f. COMMISSIONERS COURT WILL MEET IN CLOSED SESSION AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551 (et al) INCLUDING POTENTIAL LEGISLATION.*

**X. OPEN SESSION**

*Commissioners Court will reconvene into Open Session and consider action, if any, on items discussed in Closed Session.*

**XI. ADJOURNMENT**

**FILED**

AT 8:51 A. M.

MAY 22 2020

*posted @  
8:59 Am*

**VALERIE K. AMASON**  
COUNTY CLERK, ARANSAS CO., TEXAS

**CERTIFICATION**

*I, the undersigned, County Clerk, do hereby certify that the Notice of the above named Commissioners Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the window and/or bulletin board in the Aransas County Courthouse, 2840 Hwy. 35 N., Rockport, Aransas County, Texas on the \_\_\_\_ day of \_\_\_\_\_, 2020, and said Notice remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said Meeting.*

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COUNTY CLERK, ARANSAS COUNTY, TEXAS  
Tel: 361-790-0122 Fax: 361-790-0119